



able2sail SCIO

Child / Adult Protection Policy

For the purpose of this policy, PVG Scheme Records, PVG Scheme Record Updates, Standard and Enhanced disclosures will be referred to as Disclosure Records.

This policy applies to regulated work with children and protected adults each as defined in the Protection of Vulnerable Groups (Scotland) Act 2007.

able2sail SCIO aims to ensure that all children and protected adults are kept safe from harm while they are with staff or volunteers in this organisation. In order to achieve this, we will ensure our staff and volunteers are carefully selected, screened, trained and supervised.

Selection

- All applicants to our organisation will complete an application form.
- Short listed applicants will be asked to attend an interview (either by phone, video conference or in person).

Screening

The successful applicant will be asked to complete a Disclosure Record (relevant to the position applied for) prior to taking up the post.

Training

The successful applicant will receive induction training, which will give an overview of the organisation to ensure they know its purpose, values, services and structure. Relevant training and support will be provided on an ongoing basis and will cover information about their role, and opportunities for practicing skills needed for work. Training on specific areas such as health and safety procedures, identifying and reporting abuse, and confidentiality will be given as a priority to new volunteers and will be regularly reviewed.

Supervision

All volunteers will fall under the supervision of the Volunteer Co-ordinator will be available to provide feedback and support upon request.

Reporting Abuse

able2sail SCIO understands that in addition to making a referral (a written report) to Disclosure Scotland, child protection issues concerning workers (paid/unpaid), children and young people must always be referred to the child protection agencies (i.e. social work and/or police) for appropriate investigation. Any issues of a criminal nature will be reported to the police.

able2sail SCIO will ensure that all volunteers involved in recruitment, training and supervision, are aware of this policy and have received appropriate training and support to ensure its full implementation.

Legal issues

It is an offence for an individual who is barred to undertake the type of regulated work from which they are barred.



It is an offence for an organisation to offer regulated work to someone who is barred or fail to remove a person from regulated work if they have been notified that they are barred.

It is an offence for an organisation not to refer an individual to Disclosure Scotland where the grounds have been met.

Version: 1.0

Last updated: 18 May 2021 (next review 18 May 2022)

Approved: 18 May 2021